

# Mater Academy Charter Middle / High

## Parent Contract

Enrollment in Mater Academy signifies acceptance of our school's parent contract and other policies; copies of which follow:

- I understand and will assure compliance of the Mater Academy Student Code of Excellence, which has been given to me at the time of registration. Any infraction will result in a referral/SCAM form, which will be placed in my child's permanent record.
- I understand that attendance is mandatory. After an absence, the parent must send a handwritten note explaining the reason for their child's absence. Be aware that more than 5 unexcused absences will result in a No Grade in a semester course.

Arrival time is from 7:00 a.m. to 7:25 a.m. Students must be in their seat by 7:30 a.m. Any student arriving after 7:30 a.m. will be issued a late pass. Students arriving between 7:30 am – 8:20 will report to the Tardy Center in the Cafeteria. Excessive tardiness will result in detentions and referrals.

- **Dismissal Time is 2:30 p.m.**  
**NOTE: THESE TIMES WILL BE STRICTLY ENFORCED FOR INSURANCE REASONS. WE ARE NOT RESPONSIBLE FOR STUDENTS ARRIVING AT SCHOOL BEFORE 7:00 am OR DEPARTING AFTER 2:30 p.m. (AS OUR INSURANCE COVERAGE ENDS AT THIS TIME). THE SCHOOL RESERVES THE RIGHT TO APPLY SANCTIONS TO STUDENTS WHO ARE ON CAMPUS AFTER 2:30 p.m. AND WHO DO NOT PARTICIPATE IN THE AFTER SCHOOL CARE PROGRAM, CLASSES, OR ARE PARTICIPATING IN A SCHOOL SPONSORED CLUB OR SPORT ACTIVITY.**
- Students who are not picked-up by 3:00 pm will be sent to after school care and the parents will be charged the daily after school fee.
- Parents who wish to pick up their child early (on a regular school day) need to provide proof of medical/dental appointment. **Students will not be dismissed 30 minutes prior to dismissal time. There are NO EXCEPTIONS!**
- Students are not allowed to bring any games, toys, or electronic devices from home into the classroom. The teacher will confiscate any unauthorized items that my child may bring into the school. The teacher or administration may keep such items until the end of the school year. While the school will take every effort to protect such confiscated items, we cannot be responsible for lost or damaged items, we strongly recommend that parents ensure students do not bring such items to school.
- Uniforms must be worn everyday as stated in the uniform policy. **Please Note: Students who are not wearing the correct uniform will be suspended indoors until they are in compliance with the policy. Repeat offenders may be receive Saturday detention or suspended outdoors.**
- **Satisfactory Academic Progress:** Students need to have a minimum Grade Point Average (GPA) of 2.0 to graduate from high school in the State of Florida. Also, this is the minimum requirement for participation in sports and activities. Mater Academy as part of our Code of Excellence will enforce stricter rules. Any student failing to achieve this minimum requirement at the end of any nine week period will be placed in Academic Probation and the parents are required to attend an Academic Improvement Plan (AIP) conference. If there is no improvement at the end of the semester, the AIP will be reviewed. Parents are responsible for the implementation of all aspects of the plan.
- Each family is required to complete 30 volunteer hours or the equivalent prior to the last day of school. Failure to complete the 30 hours by the designated date will result in the non-registration of the student for the following school year.

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## **MATER ACADEMY CELL PHONE POLICY**

In addition to the schools standard electronic devices policy, Mater Academy has the following policy regarding cell phones.

**Cell phones may not be turned on inside of the school building at any time.** Cell phones must be switched off, and left in the student's book bag. Turning the cell phone to "silent" or "vibrate" is not acceptable. Cell phones may only be used outside of school buildings and only outside of school hours. During inclement weather only, students will be permitted to use their phones to contact parents from the main lobby areas only.

**Any student who is found to be in violation of this policy will have their cell phone confiscated.** Cell phones will only be returned to parents after 3:00 p.m. on the following day. At this time a parent/student conference will be required. Repeat violations of this policy will result in further sanctions. Any phones not claimed by the beginning of the following school year will be disposed of.

Any student found to be using any phone or other device to take photographic images, record sound, or to communicate with other students within the building without prior permission from the administration will be subject to full administrative proceedings.

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## Mater Academy Charter High Uniform Policy

The appearance of the members of the Mater Academy family is of paramount importance to us as we believe that pride in our appearance is fundamental to good character development and success.

The following is the uniform policy that is endorsed by the school. Students are required to follow this policy, and failure to do so will result in administrative action being taken against the student.

**Please Note: Students who are not wearing the correct uniform will be suspended indoors until they are in compliance with the following code. Repeat violators may be subject to outdoor suspension(s).**

### All Students

- 1) All students are required to wear straight cut, full length Khaki, Blue, or Green pants. These pants may not have cargo pockets, unusual tailoring and/or labels, may not be manufactured from jean material and must be fitted to the student correctly. **Pants that are too big or too tight for the student are not acceptable and will be deemed in violation of the uniform code.**
- 2) Belts must be worn at all times; these belts must be plain, black or brown leather belts and fastened securely at waist level. Pants must be worn at waist level. **Loose or low pants will not be tolerated.**
- 3) Shirts must be Green, Khaki, or White polo shirts, bearing the Mater Academy logo. Alternatively, a White button down shirt may be worn, again, bearing the school logo in the correct upper left front location. No other shirt colors or styles are permitted. **All shirts must be correctly tucked into pants at all times and secured in place with the belt. A maximum of one (1) button may be left unfastened at the top of any shirt.** If ties are worn with oxford shirts, all buttons must be fastened. **Female Students** – Shirts must be long enough to cover the belt.
- 4) During cooler weather, a plain **white** long sleeved t-shirt may be worn underneath polo shirts. Additionally, classic cardigans or sweaters may be worn. **These sweaters must be school issued uniform green, navy or khaki. Hooded sweatshirts and other hooded tops are not permitted.**
- 5) **Shoes must be closed, solid black or brown shoes. Matching laces must be worn and fastened tightly at all times. No other colors or stripes/logos may be on the shoes.**
- 6) Socks must be plain White, Khaki, or Green and are to be worn at mid-ankle length.
- 7) Jewelry is limited to one (1) watch, one (1) ring, and one (1) small chain. Chains must be worn inside of shirts and are not to be visible except at the back of the neck.
- 8) All uniform must be clean and pressed at all times; good grooming of hair, skin and fingernails is expected at all times.
- 9) Hair must not be dyed with unnatural colors, worn unusually, or maintained in unacceptable condition. Hair length must not exceed student's neck line nor cover their ears (Male students). **No Braids or Dreadlocks. No "Mohawks", "Frohawks", or Designs of any kind are permitted. The administration will send students home whose hair is unacceptable in condition or length.**
- 10) **All headgear (hats, scarves, bandanas etc.) is forbidden on school property.**
- 11) No buttons, tags, or labels may be worn on the school uniform unless approved by the administration.
- 12) **Student ID cards must be worn at all times.** These ID cards will be placed on Mater Academy lanyards. ID cards are considered part of the uniform and therefore to be worn throughout the duration of the school day.

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## Boys Uniform

In addition to the above, boys **may not**:

- Wear earrings (real or clip-on) or have any other visible body piercing or tattoos
- Wear any additional jewelry or clothing except as specified above.

## Girls Uniform

In addition to the above, girls **may not**:

- Wear make-up other than clear lip gloss and light powder. Make up that is found to be in students' possession in school will be confiscated.
- Wear dark nail polish – only light pastel colors are acceptable
- Wear more than one (1) pair of earrings. Earrings must be plain stud type, or small hoops (total size must be smaller than a dime). No other visible body piercing or tattoos are allowed.
- Wear headscarves (see item 11). Hair should be maintained with clips, bobbles or soft hair bands only. Hair ribbons must be school colors.

## High School grades (9-12)

In addition to the uniform listed above, the high school students **may wear**:

- Navy blue pants (must still comply with item 1)
- Navy blue polo shirts with the school logo on the upper left front side.
- Navy blue outside jackets. (may only be worn outside – see item 5)

## Important note for Science classes

**Many brands of hair styling products contain highly flammable chemicals, even when they are dry. It is advised that these should not be worn in Science classrooms as there is a risk of ignition from open flames.** Additionally, it is recommended that students purchase a plain apron for use in these classes during their time in school to protect their clothes from damage during lab work. The school cannot be held responsible for damage to students' person or property if they do not follow the safety guidelines above and those advised in their classrooms.

**The following colors may not be worn on our campus at any time, unless designated for a special event by the administration:**

RED, PINK, PURPLE, BLACK\*, BROWN\*, BLUE (OTHER THAN NAVY), GREEN (OTHER THAN HUNTER)

\*BLACK AND BROWN ARE DESIGNATED SHOE COLORS ONLY